

May 14, 2020



ANNOUNCING A PARTIAL LIFTING OF THE GUEST BAN

Dear Fellow Member,

I am pleased to announce that a partial relaxation of the Club's prohibition on guests will take effect on Wednesday May 20. This letter will give the circumstances under which this decision has been made (and the circumstances under which it may later be reversed) as well as the terms and conditions under which you may bring a limited number of guests to the Club.

Background

At the time of writing, Taiwan has been through 30 days without a locally acquired case. Considering this improved situation, the Board of Governors unanimously agreed that guests will be permitted (as outlined below) as long as these **three conditions continue to be met**:

1. New cases do not rise above five locally-transmitted cases cumulatively over a period of three consecutive days;
2. The CECC does not declare community spread in any one village or city; and,
3. Government restrictions on tourists and other passengers flying to Taiwan remain in place.

Should any one of these conditions no longer be met (i.e. with the normalization of international flights), the guest ban as it has existed up to this point will be immediately reinstated to protect the health of the Members, their children and our staff.



Conditions for introducing guests

Beginning on May 20 and for the foreseeable future, guests may be introduced to the Club on the following conditions, **all of which must be met**:

1. Guests will be welcome from Monday through Friday inclusive but are not permitted on weekends.
2. Members may introduce **three (3)** guests **per family membership** at one time – these may include family, friends, business associates, domestic caregivers and Member's children's friends. For example, a family membership with 5 members is limited to just three guests in total at one time. Guest cards will be handed out at the sign-in desk.
3. Members will indicate that they are introducing guests on their Member Health Self-Declaration Form, which is being modified for this purpose, and will sign a legal representation that their guests' Declaration Forms have been accurately completed and committing that they are responsible for their guests at all times on Club property.
4. Guests will be required to complete a Guest Health Self-Declaration Form upon arrival and to show Club staff a form of photo identification, the number on which will be recorded on the form for COVID-19 case tracking purposes. These will be shredded after 30 days. Please communicate this requirement to your guests to avoid any embarrassment at the sign-in desk.
5. Guests will be required to undertake the mandatory temperature check and government mandated quarantine and health self-management guidelines must be followed.

Please note that management and staff are **required to ensure that these conditions are met** and have not been granted authority to make exceptions. The limit on the number of guests and the days which guests are welcome are to make sure we can maintain the government guidelines on social distancing. The check in procedures for guests are to allow us to continue our ability to monitor and track those who have used the Club.

Monitoring the situation going forward

The Club will do all it can to inform Members should circumstances change and one or more of the three conditions summarized above no longer be met. Members are asked to keep informed of changes by monitoring government announcements and checking the Center for Disease Control website.



Retaining the Club as a safe haven during challenging times

In making these decisions, your Board has tried to strike a balance between meeting the needs and wants of Members to entertain their family, friends and colleagues at the Club while keeping the ACC a safe “home away from home” for Members, their children and our staff. These guest privileges – while highly controlled – will enable us to achieve this as we look forward to a very busy summer at the Club. We ask for your understanding of the balancing act we are undertaking, for your cooperation with these policies and for you to brief your guests of the measures that the Club has put in place.

On behalf of the Board of Governors,

Mike Brennand
President

Other Covid-19 measures remain in effect

The current situation in Taiwan and the partial lifting of the Guest Ban is good news for our Members, their families and friends. Despite these positive developments, your Club remains committed to ensuring that the ACC continues to be a safe haven for all of our communities.

Social Distancing

Club restaurants have tables that are set aside (“reserved”) that are not to be used in order to preserve social distancing between diners. Similarly, alternate machines in the Fitness Center are “not in service” for the same reason, as are alternate chairs in the Salon. We understand that Members may be tempted to use these “off limits” places – particularly during peak times – but we ask everyone be patient and respect these measures, staff directions about them, and their fellow Members whose patronage of the Club is based on us following the government’s social distancing guidelines. A summary of the Club’s social distancing protocols may be found on our website ([link](#)).



*An ECOLAB employee professionally sanitizes the Nursery/Playroom on April 23.
Another “fogging” is scheduled for tonight (May 14).*

Sanitizing programs remain in effect

While the situation in Taiwan remains stable and guests will be admitted on a limited basis beginning next Wednesday, the Club remains vigilant in its cleaning and hygiene programs. High use items like railings, door handles, elevator buttons, restroom fixtures and so on are sanitized hourly with an alcohol based solution. As are the pens that Members use to sign their Health Self-Declaration forms and to sign their bills. In addition to these and other measures, the Club has retained ECOLAB, an internationally renowned hygiene company, to conduct bi-weekly professional sanitizing of all facilities at night.

Zero tolerance for violations

To protect the health of our Members – particularly the most vulnerable among them – their children and our staff, the Board of Governors has taken a zero tolerance approach to violations of the Club’s COVID-19 protocols. Members are asked to familiarize themselves with the various policies and rules which are posted on our website ([link](#)) on e-posters and on signs at the temperature check/sign in desk. The General Manager has been directed to immediately suspend Members who violate these rules until the next scheduled Board of Governors meeting when such cases will be discussed.